

# Technical Assistance Log

WEST ORANGE BD OF ED-01305680

TA Date	TA Log #	TA Area	Form	Question	SFA Title	SFA Contact	Reviewer	SFA Access
04/07/2022	2563	Other					Casey Miller	<input checked="" type="checkbox"/>
<b>How Provided</b>	Phone			<b>Comments</b>	4-7-22 TA provided on ensuring that crediting contributions recorded on production records are consistent and match the crediting information on the recipe and product formulation statements. There was some recording discrepancies on the PR and recipes that did not match PFS. For example, the Sunny Morning Bento Box was credited as 2oz eq M/MA and 2 oz eq WGR on PR. PFS documents that can credit as 2.5 M/MA and 3 WGR. The egg/sausage/cheese on english muffin breakfast served at Classical Academy was credited as 2.5 M/MA on PR. PFS and recipe documents that credits as 3 oz eq M/MA. Explained to SFA that important for all documentation to match and to give full credit to all food items. CM			
04/07/2022	2561	Other					Casey Miller	<input checked="" type="checkbox"/>
<b>How Provided</b>	Phone			<b>Comments</b>	4-7-22 TA provided to obtain different PFS statement for Rich's French Toast Bites and Cereal Bag (PowerUp Honey Scooters Meal Kit). Explained to SFA the required parts of a PFS (identifies creditable ingredient, weight of ingredient in product, and creditable amount calculation). FT Bites PFS provided had two methods of determining creditable amount of grain in product with two different ounce equivalents. Accepted for this review only using 16gm method. SFA only provided spec sheet for cereal bag. Explained why specs sheets not acceptable and require PFS. State reviewer able to find cereal and graham cracker PFS online. Used to teach SFA acceptable creditable documentation. Accepted this time. SFA aware and will discuss with corporate FSMC and dietitian to obtain appropriate PFS and/or CN labels for creditable documentation. CM			
04/07/2022	2560	Civil Rights (Off-Site Assessment Tool) (800H)					Casey Miller	<input checked="" type="checkbox"/>
<b>How Provided</b>	Phone			<b>Comments</b>	4-7-22 TA provided on completing race section on Civil Rights Compliance Form #86. Forms for each school site were completed by Oct 15th. For Hazel, Kelly, Washington, and Classical Academy schools, the race section total was less than enrollment. Per directions on form, race sum must be greater than or equal to the school site's total enrollment. CM			

## WEST ORANGE BD OF ED-01305680 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Maintenance of Non-Profit School Food Service Account	Maintenance of Non-Profit School Food Service Account (Off-Site Assessment Tool) (700H)	WEST ORANGE BD OF ED-01305680	701	01/18/2023	CAP Accepted

## WEST ORANGE BD OF ED-01305680 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lisa Garland 01/11/2023 08:24 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lorie Cragle 01/11/2023 07:47 PM				
	<p>Lorie Cragle, Food Service Director, is responsible for Implementation.</p> <p>Implementation is ongoing. Each school is being accessed to replaced old equipment. Purchase orders that are waiting for equipment to be delivered are due to arrive June 2023.</p> <p>New Purchase orders are being created monthly, as drawings are being created for new serving lines by vendor. Depending on manufacturer delays we plan to have new equipment installed by July 2023.</p>				
<b>Corrective Action History</b>	Corrective Action Plan: Rejected by Lisa Garland 01/11/2023 07:07 PM				
	Please add the following to your corrective action and method of implementation as a whole to complete your CAP submission:				
	Person Responsible for Implementation, and Date of Implementation.				
	Thank You				
<b>Corrective Action History</b>	Corrective Action Plan: Submitted by Lorie Cragle 01/11/2023 05:09 PM				
	Purchase orders are completed and we are waiting for delivery of kitchen equipment. and new serving lines. Additional purchase orders are being created for updated kitchen lines and equipment throughout the district.				
	Flagged by Lisa Garland 01/11/2023 11:33 AM				
	<p>FINDING: Net Cash Resources exceeds 3 months' average expenditures, therefore non-compliance in accordance to 7 CFR 210.2</p> <p>Please submit a required Corrective Action Plan</p> <p>Thank You</p>				
Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	WEST ORANGE BD OF ED-01305680	709	01/18/2023	CAP Accepted

## WEST ORANGE BD OF ED-01305680 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 01/11/2023 07:08 PM CAP Accepted				
	Corrective Action Plan: Submitted by Lorie Cragle 01/11/2023 05:07 PM The wrong Non-Program Revenue Tool was uploaded. The correct one based on the B5 has been uploaded. Thank you.				
	Flagged by Lisa Garland 01/11/2023 11:33 AM FINDING: Non-Program Food Revenue Tool. Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, non-compliant per 7 CFR 210.14(f) Additional Revenue needed to comply Please submit a required Corrective Action Plan Thank You				
Group 1: CA Count (3)		WEST ORANGE BD OF ED-01305680		05/08/2022	CAP Accepted
	Corrective Action Plan: Accepted by Casey Miller 04/13/2022 02:14 PM CAP Accepted				
	Corrective Action Plan: Submitted by Lorie Cragle 04/12/2022 08:42 AM Starting Monday, April 11,2022 all schools in West Orange School District were instructed to list the specific fresh fruit, with the case count, on the breakfast and lunch production records. We will continue to list the specific fruits going forward.				
	Flagged by Casey Miller 04/08/2022 03:33 PM Proper documentation on production records is important to demonstrate that the food items offered to students meet meal pattern requirements including portions and creditable contribution. Part of proper documentation includes specifying each type of food item listed. <b>Error:</b> Both breakfast and lunch production records did not record the specific type of fresh fruit offered. <b>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</b> <b>Indicate the date of implementation.</b>				

# WEST ORANGE BD OF ED-01305680 - Corrective Action Report (Detail)

<b>Corrective Action History</b>	<p>Flagged by Casey Miller 04/08/2022 03:33 PM</p> <p>Proper documentation on production records is important to demonstrate that the food items offered to students meet meal pattern requirements including portions and creditable contribution. Part of proper documentation includes specifying each type of food item listed.</p> <p><b>Error:</b> Lunch production records did not record the specific type of fresh fruit offered.</p> <p><b>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</b></p>				
	<p>Flagged by Casey Miller 04/08/2022 03:33 PM</p> <p>Proper documentation on production records is important to demonstrate that the food items offered to students meet meal pattern requirements including portions and creditable contribution. Part of proper documentation includes specifying each type of food item listed.</p> <p><b>Error:</b> Both breakfast and lunch production records did not record the specific type of fresh fruit offered.</p> <p><b>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</b></p> <p><b>Indicate the date of implementation.</b></p>				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	WEST ORANGE HIGH-807	410	05/08/2022	CAP Accepted

## WEST ORANGE BD OF ED-01305680 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Casey Miller 04/13/2022 02:16 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lorie Cragle 04/12/2022 08:24 AM				
	<p>On April 11, 2022 the Chips and Salsa Bento Box recipe was changed to reflect 20 chips for the proper 2oz grain requirement. We will use this new recipe going forward.</p> <p>Flagged by Casey Miller 04/08/2022 03:33 PM</p> <p>At lunch, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements. <i>(For High School, the 9-12 Meal Pattern Requirements are minimum daily 2oz eq grain.)</i></p> <p><b>Error:</b> For lunch on Dec 6th, 2022 of the review week, a chips and salsa bento box was offered as an alternate meal choice. The tortilla chips offered/served did not meet the minimum daily grain requirement. As per the recipe and product formulation statement, the quantity of tortilla chips offered/served only met 1 oz eq instead of the required 2oz eq grain.</p> <p><b>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</b></p> <p><b>Indicate the date of implementation.</b></p>				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged